

Subjects of special study or research work:

Professional Certification(s) held: Give title, issuer, expiration date

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C. Work Experience - List most recent position first* Please provide complete address and phone information.

Date Employer Position

(From/To) (Address, City, State, Zip)/Phone

1. _____

2. _____

3. _____

4. _____

5. _____

*Please list any additional work experience on a separate sheet of paper.

1. Have you ever been suspended, dismissed or asked to resign

a position in the past 10 years? Yes No

2. Have you ever failed or refused to fulfill an employment contract? Yes No

3. Are presently employed? Yes No

4. If so may we inquire of your present employer? Yes No

5. Have you ever applied within the Diocese of Pueblo before? Yes No

If yes, where? _____

6. Do you have a valid driver's license? # _____ Yes No

7. Annual salary in most recent position _____

Salary desired _____

8. Date available for employment _____

9. Referred by: ad, posting, person _____

10. Foreign Languages: Spoken _____ Read _____ Write _____

11. List any other experience, hobbies or special skills, (i.e. volunteer work):

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D. Professional References

Submit the name of your most recent supervisor on line 1, next most recent on line 2, another person familiar with your work on line 3, and a character reference, not a relative, on line 4. Please provide complete addresses and phone numbers.

Name Address (City, State, Zip) Phone Relation to
your work

- 1. _____
- 2. _____
- 3. _____
- 4. _____

E. Military Experience

Branch of Service _____ From _____ To _____
Specialty _____

F. Please write a brief answer to the following questions:

- 1. Why are you interested in working for the Diocese of Pueblo?
- 2. What contribution can you personally make to the Diocese of Pueblo?

G. General

1. Would you be able to perform the essential functions of this job with or without accommodation? _____ Yes _____ No

2. What accommodations would allow you to perform the essential functions of the job? _____

3. In case of emergency, please notify: _____

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Certification - Read Before Signing

I certify to the best of my knowledge the information presented in this application is true and complete. I understand any false statements shall be sufficient cause for disqualification or, if hired, dismissal. I also understand and agree that if hired, neither this application nor any related policies, procedures or practices of the Diocese shall create an express or implied contract of

Employment or a promise of continued employment. Release to Give Reference To provide the Diocese of Pueblo with information and opinions that may be useful to the Diocese in its hiring decision, I hereby authorize any person, school, current or past employer, organization or entity disclosed in my resume, application or interview to provide any information regarding me without limitations, information concerning my performance, reputation and character. I acknowledge that the information divulged may be negative or positive with respect to me. Nevertheless, pursuant to this authorization, unconditionally release such person, school, employer, organization or entity from any and all legal liability for furnishing such information and in making such statements. My permission is given to make contact with the above, except where specifically indicated to the contrary. A photocopy of the original release shall have the same force and effect as the original release signed by me.

Signature Date

Name (please print) Address